

Clavering Parish Council

2024 - 2025

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
4	Subscriptions	08/04/2024		Natwest Current	002200	RCCE Annual Membership	RCCE	S	49.75	9.95	59.70
5	Subscriptions	08/04/2024		Natwest Current	002201	2024/2025 Affiliation Fees	EALC	X	416.96		416.96
3	Expenses/Admin	08/04/2024		Natwest Current	002199	Stamps	Post Office	E	43.50		43.50
6	Training	08/04/2024		Natwest Current	002202	Financial Regulations	EALC	S	75.00	15.00	90.00
1	Earmarked Grant NP	08/04/2024		Natwest Current	002197	Printing - Neighbourhood	Prontoprint	S	60.00	12.00	72.00
2	Earmarked Neighbourhood	08/04/2024		Natwest Current	002198	Neighbourhood Plan	RM Design & Print	S	360.00	72.00	432.00
7	HMRC - PAYE/NI	10/04/2024		Natwest Clerk	Apr 24	Employers' PAYE & NI	HMRC	X	145.56		145.56
8	Website/Emails	10/04/2024		Natwest Clerk	Apr DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
9	Website/Emails	11/04/2024		Natwest Clerk	Apr DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
12	Website/Emails	09/05/2024		Natwest Clerk	May DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
10	Salary	11/05/2024		Natwest Current	002203	Clerk's Salary	Lynette Young	X	614.25		614.25
10	Office Allowance	11/05/2024		Natwest Current	002203	Clerk's Salary	Lynette Young	X	26.00		26.00
10	HMRC PAYE	11/05/2024		Natwest Current	002203	Clerk's Salary	Lynette Young	X	-122.80		-122.80
11	Insurance	11/05/2024		Natwest Current	002204	Annual Insurance	Arthur J Gallagher	X	941.51		941.51
13	Website/Emails	13/05/2024		Natwest Clerk	May DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
14	Salary	10/06/2024		Natwest Current	002206	Clerk's Salary	Lynette Young	X	643.50		643.50
14	Office Allowance	10/06/2024		Natwest Current	002206	Clerk's Salary	Lynette Young	X	26.00		26.00
14	HMRC PAYE	10/06/2024		Natwest Current	002206	Clerk's Salary	Lynette Young	X	-128.60		-128.60
15	Expenses/Admin	10/06/2024		Natwest Current	002207	Clerk's Expenses	Lynette Young	X	15.66		15.66
15	Expenses/Admin	10/06/2024		Natwest Current	002207	Clerk's Expenses	Lynette Young	X	1.70		1.70
15	Expenses/Admin	10/06/2024		Natwest Current	002207	Clerk's Expenses	Lynette Young	S	48.92	9.78	58.70
16	Audit	10/06/2024		Natwest Current	002209	Internal Audit	Miss A C Wood	X	140.00		140.00
19	Website/Emails	10/06/2024		Natwest Clerk	Jun DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
17	Repairs & Renewals	10/06/2024		Natwest Current	002210	Cancelled	Paul Abrahams	X			
18	Easements	10/06/2024	Minutes 2020 - Item 12	Natwest Current	002211	Grant Application	Jubilee Field	X	5,000.00		5,000.00
20	Website/Emails	11/06/2024		Natwest Clerk	Jun DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
21	Telephone/Internet	24/06/2024		Natwest Clerk	Jun Top Up	Mobile Phone Top Up	Vodafone	X	30.00		30.00
22	Salary	08/07/2024		Natwest Current	002012	Clerk's Salary	Lynette Young	X	643.50		643.50
22	Office Allowance	08/07/2024		Natwest Current	002012	Clerk's Salary	Lynette Young	X	26.00		26.00
22	HMRC PAYE	08/07/2024		Natwest Current	002012	Clerk's Salary	Lynette Young	X	-128.80		-128.80
23	Defib	08/07/2024		Natwest Current	002213	Defib Supplies	The Community	S	263.00	52.60	315.60
23	Expenses/Admin	08/07/2024		Natwest Current	002213	Defib Supplies	The Community	S	12.50	2.50	15.00
24	Meeting costs	08/07/2024		Natwest Current	002214	Hall Hire	Clavering Village Hall	X	30.00		30.00
26	Legal & Professional	08/07/2024		Natwest Current	002216	Professional Services	DWF LLP	S		1,037.20	1,037.20

Clavering Parish Council

4 October 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
27	Training	08/07/2024		Natwest Current	002217	Training	EALC	S	200.00	40.00	240.00
25	Trees/Hedges	08/07/2024		Natwest Current	002215	Tree Work	Croak Tree Surgery	S	1,300.00	260.00	1,560.00
28	Grass Cutting	08/07/2024		Natwest Current	002219	Grass Cutting	Paul Abrahams	X	500.00		500.00
29	Allotments	08/07/2024		Natwest Current	002220	Allotment Water	Castle Water	S	95.51	19.10	114.61
29	Allotments	08/07/2024		Natwest Current	002220	Allotment Water	Castle Water	X	0.14		0.14
29	Allotments	08/07/2024		Natwest Current	002220	Allotment Water	Castle Water	X	-12.57		-12.57
33	Website/Emails	09/07/2024		Natwest Clerk	Jul DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
34	Website/Emails	10/07/2024		Natwest Clerk	Jul DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
30	Expenses/Admin	17/07/2024		Natwest Current	002221	Annual PO Box	Royal Mail	S	353.50	70.70	424.20
31	HMRC PAYE	25/07/2024		Natwest Current	Jul DD	Employers' PAYE & NI	HMRC	X	380.20		380.20
32	Salary	29/07/2024		Natwest Current	Jul S/O	Clerk's Salary	Lynette Young	X	643.50		643.50
32	Office Allowance	29/07/2024		Natwest Current	Jul S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
32	HMRC PAYE	29/07/2024		Natwest Current	Jul S/O	Clerk's Salary	Lynette Young	X	-128.60		-128.60
40	Website/Emails	08/08/2024		Natwest Clerk	Aug DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
41	Website/Emails	08/08/2024		Natwest Clerk	Aug DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
37	Subscriptions	12/08/2024		Natwest Current	002224	Accounts - Set Up Fee	Starboard Systems Ltd	S	299.00	59.80	358.80
35	Grass Cutting	12/08/2024		Natwest Current	002222	Grass Cutting	Paul Abrahams	X	500.00		500.00
36	Repairs & Renewals	12/08/2024		Natwest Current	002223	Tree Work	Paul Abrahams	X	1,375.00		1,375.00
38	Subscriptions	23/08/2024		Natwest Current	Aug DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
39	Salary	28/08/2024		Natwest Current	Aug S/O	Clerk's Salary	Lynette Young	X	643.50		643.50
39	Office Allowance	28/08/2024		Natwest Current	Aug S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
39	HMRC PAYE	28/08/2024		Natwest Current	Aug S/O	Clerk's Salary	Lynette Young	X	-128.80		-128.80
42	Expenses/Admin	09/09/2024		Natwest Current	002226	Advertisements	Bugle Parish News	X	103.63		103.63
43	Payroll	09/09/2024		Natwest Current	002227	Payroll Services	DM Payroll Services Ltd	X	66.00		66.00
46	Meeting costs	09/09/2024		Natwest Current	002230	Hall Hire	Clavering Village Hall	X	90.00		90.00
47	Meeting costs	09/09/2024		Natwest Current	002232	Hall Hire	Clavering Village Hall	X	60.00		60.00
44	Grass Cutting	09/09/2024		Natwest Current	002228	Grass Cutting	Paul Abrahams	X	500.00		500.00
45	Repairs & Renewals	09/09/2024		Natwest Current	002229	Bench Repairs	RAS Handyman	X	248.30		248.30
50	Website/Emails	10/09/2024		Natwest Clerk	Sep DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
51	Website/Emails	11/09/2024		Natwest Clerk	Sep DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
48	Subscriptions	16/09/2024		Natwest Current	Sep DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
49	Salary	30/09/2024		Natwest Current	Sep S/O	Clerk's Salary	Lynette Young	X	643.50		643.50
49	Office Allowance	30/09/2024		Natwest Current	Sep S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
49	HMRC PAYE	30/09/2024		Natwest Current	Sep S/O	Clerk's Salary	Lynette Young	X	-128.60		-128.60
58	Subscriptions	01/10/2024		Natwest Current	Oct DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40

Clavering Parish Council

4 October 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
62	Website/Emails	09/10/2024		Natwest Clerk	Oct DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
63	Website/Emails	09/10/2024		Natwest Clerk	Oct DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
52	Meeting costs	14/10/2024		Natwest Current	002234	Hall Hire	Clavering PCC	X	42.50		42.50
53	Training	14/10/2024		Natwest Current	002235	Training	EALC	S	130.00	26.00	156.00
54	Other (Section 137)	14/10/2024		Natwest Current	002236	Remembrance Wreaths	Royal British Legion	X	50.00		50.00
55	Grass Cutting	14/10/2024		Natwest Current	002237	Grass Cutting	Paul Abrahams	X	525.00		525.00
56	Earmarked Neighbourhood	14/10/2024		Natwest Current	002238	Cancelled	Ionos Cloud Ltd	S			
57	Earmarked Neighbourhood	14/10/2024		Natwest Current	002239	NP Domain	Ionos Cloud Ltd	S	42.00	8.40	50.40
61	Allotments	14/10/2024		Natwest Current	002193	Allotment Water	Castle Water	X	-34.60		-34.60
59	HMRC PAYE	24/10/2024		Natwest Current	Oct DD	Employers' PAYE & NI	HMRC	X	386.00		386.00
60	Salary	28/10/2024		Natwest Current	Oct S/O	Clerk's Salary	Lynette Young	X	643.50		643.50
60	Office Allowance	28/10/2024		Natwest Current	Oct S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
60	HMRC PAYE	28/10/2024		Natwest Current	Oct S/O	Clerk's Salary	Lynette Young	X	-128.80		-128.80
64	Training	30/10/2024		Natwest Clerk	OCT Online	Training	NALC	S	32.68	6.54	39.22
69	Subscriptions	01/11/2024		Natwest Current	Nov DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
71	Website/Emails	08/11/2024		Natwest Clerk	Nov DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
65	Meeting costs	11/11/2024		Natwest Current	002241	Hall Hire	Clavering PCC	X	12.50		12.50
66	Training	11/11/2024		Natwest Current	002242	Training	EALC	S	100.00	20.00	120.00
67	Expenses/Admin	11/11/2024		Natwest Current	002243	Clerk's Expenses	Lynette Young	X	36.06		36.06
67	Expenses/Admin	11/11/2024		Natwest Current	002243	Clerk's Expenses	Lynette Young	S	14.63	2.93	17.56
72	Website/Emails	11/11/2024		Natwest Clerk	Nov DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
68	General Reserves	11/11/2024		Natwest Current	002244	Garden Waste Service	Uttlesford District	X	874.50		874.50
70	Salary	28/11/2024		Natwest Current	Nov S/O	Clerk's Salary	Lynette Young	X	409.27		409.27
70	Office Allowance	28/11/2024		Natwest Current	Nov S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
70	Overtime	28/11/2024		Natwest Current	Nov S/O	Clerk's Salary	Lynette Young	X	77.72		77.72
70	HMRC PAYE	28/11/2024		Natwest Current	Nov S/O	Clerk's Salary	Lynette Young	X	-195.20		-195.20
70	Back Pay	28/11/2024		Natwest Current	Nov S/O	Clerk's Salary	Lynette Young	X	223.11		223.11
83	Subscriptions	02/12/2024		Natwest Current	Dec DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
73	Salary	09/12/2024		Natwest Current	002246	Clerk's Salary	Lynette Young	X	266.31		266.31
76	Subscriptions	09/12/2024		Natwest Current	002249	Annual Membership	Uttlesford Association	X	5.00		5.00
74	Expenses/Admin	09/12/2024		Natwest Current	002247	Clerk's Expenses	Lynette Young	X	19.86		19.86
75	Carols	09/12/2024		Natwest Current	002248	Carols on the Green	Brass of St Mary's,	X	100.00		100.00
79	Training	09/12/2024		Natwest Current	002252	Training	EALC	S	130.00	26.00	156.00
77	Allotments	09/12/2024		Natwest Current	002250	Allotment Water	Castle Water	S	81.14	16.23	97.37
78	Earmarked Neighbourhood	09/12/2024		Natwest Current	002251	Printing	A Hopkins T/A Print	X	115.00		115.00

Clavering Parish Council

4 October 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
78	Earmarked Neighbourhood	09/12/2024		Natwest Current	002251	Printing	A Hopkins T/A Print	S	75.00	15.00	90.00
80	Grass Cutting	09/12/2024		Natwest Current	002253	Cancelled	Paul Abrahams	X			
81	RCCE (Housing Survey)	09/12/2024		Natwest Current	002254	Survey	RCCE	S	475.25	95.05	570.30
82	Grass Cutting	09/12/2024		Natwest Current	002255	Grass Cutting	Paul Abrahams	X	450.00		450.00
85	Website/Emails	10/12/2024		Natwest Clerk	Dec DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
86	Website/Emails	10/12/2024		Natwest Clerk	Dec DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
84	Salary	30/12/2024		Natwest Current	Dec S/O	Clerk's Salary	Lynette Young	X	665.50		665.50
84	Office Allowance	30/12/2024		Natwest Current	Dec S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
84	HMRC PAYE	30/12/2024		Natwest Current	Dec S/O	Clerk's Salary	Lynette Young	X	-150.60		-150.60
87	Subscriptions	02/01/2025		Natwest Current	Jan DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
93	Website/Emails	08/01/2025		Natwest Clerk	Jan DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
94	Website/Emails	09/01/2025		Natwest Clerk	Jan DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
88	Salary	13/01/2025		Natwest Current	002257	Clerk's Salary	Lynette Young	X	10.08		10.08
88	Overtime	13/01/2025		Natwest Current	002257	Clerk's Salary	Lynette Young	X	77.72		77.72
89	Expenses/Admin	13/01/2025		Natwest Current	002258	Clerk's Expenses	Lynette Young	S	29.12	5.82	34.94
90	Carols	13/01/2025		Natwest Current	002259	Cllr Expenses	Cllr Stephanie Gill	X	60.00		60.00
90	Carols	13/01/2025		Natwest Current	002259	Cllr Expenses	Cllr Stephanie Gill	S	14.98	3.00	17.98
91	Payroll	13/01/2025		Natwest Current	002260	Payroll Services	DM Payroll Services Ltd	X	66.00		66.00
92	Meeting costs	13/01/2025		Natwest Current	002261	Hall Hire	Clavering Village Hall	X	60.00		60.00
95	HMRC PAYE	23/01/2025		Natwest Current	Jan DD	Employers' PAYE & NI	HMRC	X	504.74		504.74
96	Salary	28/01/2025		Natwest Current	Jan S/O	Clerk's Salary	Lynette Young	X	650.10		650.10
96	Office Allowance	28/01/2025		Natwest Current	Jan S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
96	HMRC PAYE	28/01/2025		Natwest Current	Jan S/O	Clerk's Salary	Lynette Young	X	-135.20		-135.20
101	Subscriptions	03/02/2025		Natwest Current	Feb DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
97	Salary	10/02/2025		Natwest Current	002263	Clerk's Salary	Lynette Young	X	25.48		25.48
100	Meeting costs	10/02/2025		Natwest Current	002266	Hall Hire	Clavering Village Hall	X	30.00		30.00
103	Website/Emails	10/02/2025		Natwest Clerk	Feb DD	Monthly Licence - Email	Force 36	S	27.72	5.54	33.26
104	Website/Emails	10/02/2025		Natwest Clerk	Feb DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
98	General Reserves	10/02/2025		Natwest Current	002264	Cllr Expenses	Cllr Stephanie Gill	X	203.00		203.00
99	Easements	10/02/2025		Natwest Current	002265	Grant	Friends of Clavering	X	1,500.00		1,500.00
108	Earmarked Grant NP	10/02/2025		Natwest Current	002270-1	Hall Hire	Clavering PCC	X	30.00		30.00
108	Earmarked Neighbourhood	10/02/2025		Natwest Current	002270-1	Hall Hire	Clavering PCC	X	60.00		60.00
105	Interest	28/02/2025		Natwest Business	Feb Interest	Bank Interest	NatWest Bank	X			
102	Office Allowance	28/02/2025		Natwest Current	Feb DD	Clerk's Salary	Lynette Young	X	26.00		26.00
102	Salary	28/02/2025		Natwest Current	Feb DD	Clerk's Salary	Lynette Young	X	675.58		675.58

Clavering Parish Council

4 October 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
102	HMRC PAYE	28/02/2025		Natwest Current	Feb DD	Clerk's Salary	Lynette Young	X	-135.20		-135.20
112	Subscriptions	03/03/2025		Natwest Current	Mar DD	Accounts - Subscription	Starboard Systems Ltd	S	42.00	8.40	50.40
117	Subscriptions	03/03/2025		Natwest Clerk	Mar Online	ICO Subscription	ICO	X	47.00		47.00
118	Expenses/Admin	05/03/2025		Natwest Clerk	Mar Online	Stationery	Amazon	S	30.07	6.01	36.08
109	Storage	10/03/2025		Natwest Current	002270-2	Storage	Clavering PCC	X	100.00		100.00
110	Green Waste	10/03/2025		Natwest Current	002271	Garden Waste Service	Uttlesford District	X	855.00		855.00
111	Grants/Donations	10/03/2025		Natwest Current	002272	Grant	Jubilee Field	X	350.00		350.00
119	Website/Emails	10/03/2025		Natwest Clerk	Mar DD	Go-edit Multi Page	Cortso	S	29.00	5.80	34.80
106	Earmarked Grant NP	10/03/2025		Natwest Current	002268	Landscape Assessment	Liz Lake Associates	S	3,855.00	771.00	4,626.00
107	Earmarked Grant NP	10/03/2025		Natwest Current	002269	Website	Jennie Wright	X	840.00		840.00
120	Subscriptions	26/03/2025		Natwest Clerk	Mar Online	Norton Subscription	Norton	X	64.99		64.99
116	Overtime	27/03/2025		Natwest Current	002275	Clerk's Salary	Lynette Young	X	141.30		141.30
116	HMRC PAYE	27/03/2025		Natwest Current	002275	Clerk's Salary	Lynette Young	X	-28.20		-28.20
115	Meeting costs	27/03/2025		Natwest Current	002274	Hall Hire	Clavering PCC	X	30.00		30.00
114	Earmarked Grant NP	27/03/2025		Natwest Current	002273	Landscape Assessment	Liz Lake Associates	S	3,683.00	736.60	4,419.60
115	Earmarked Grant NP	27/03/2025		Natwest Current	002274	Hall Hire	Clavering PCC	X	30.00		30.00
113	Salary	28/03/2025		Natwest Current	Mar S/O	Clerk's Salary	Lynette Young	X	675.58		675.58
113	Office Allowance	28/03/2025		Natwest Current	Mar S/O	Clerk's Salary	Lynette Young	X	26.00		26.00
113	HMRC PAYE	28/03/2025		Natwest Current	Mar S/O	Clerk's Salary	Lynette Young	X	-135.20		-135.20
Total									37,797.51	3,596.95	41,394.46